



MDIA
Malta Digital Innovation Authority

Technical Expert Application Form

Technical Expert Name and Surname:	
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Personal Details

1. Name and Surname

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2. Date of Birth

3. Nationality

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4. Title (Mr. Ms. Dr. etc)

5. Profession

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6. Residential address

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7. Post Code

8. Mobile number (inc Country Prefix)

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9. Identification details

(ID Card number/Passport number)

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Proof of Identification provided in Appendix (ex. Identity Card or Passport) _____.

Proof of Address provided in Appendix (ex. Copy of Utility Bill) _____.

A. Preliminary Questions

1. **Are you currently approved, or were you approved by MDIA or another Regulator in the past 10 years?** Yes
 No

2. **Do you have any pending applications with another regulatory authority?** Yes
 No

If you answered 'Yes' to questions 1 or 2, please provide the following details on a separate sheet:

- Name of Regulator
- Sector
- Position occupied
- Validity date of approval
- Date role terminated (if applicable)

B. Qualifications/ Memberships

1. Current associateship, membership or fellowship of professional bodies and year of admission. Kindly complete in chronological order.				
	<i>Fellow (F)? Associate (A), Member (M) or</i>	<i>Year of Admission</i>	<i>Fellowship Number Associate-ship/ Member-ship/</i>	<i>Professional Body</i>
1.1				
1.2				
1.3				

2. Please list academic degrees and diplomas, stating the name and address of the conferring University/Institution and the year of conferment. Kindly complete in chronological order.			
	<i>MQF Level</i>	<i>Title of Qualification/ Training including area of specialisation</i>	<i>University</i>
2.1			
2.2			
2.3			

3. Please list any other certification, qualifications and/or training that you have attained in the last 5 years, together with the appropriate date and the name of the Educational Institute or Training Centre.

	<i>Year Granted</i>	<i>Title of Qualification/ Training including area of specialisation</i>	<i>Certifying Body/Educational Institute/Training Body</i>
3.1			
3.2			
3.3			

Applicants who have obtained qualifications from a University / Institution are required to provide a copy of the diploma or degree certificate awarded from the indicated University / Institution. Applicants may also provide alternative equivalent confirmations.

C. Employment History

1.1 In an Appendix, include a CV and provide details for current and previous occupations or employment.

1.2 In a separate Appendix, provide an explanation of not longer than one page of how the experience referenced in the CV, along with your areas of expertise will contribute to the professional execution of your role of Technical Expert. .

- CV provided in Appendix _____.
- Applicability of Experience provided in Appendix _____.

D. Proof of Good Conduct

1. On a separate sheet provide a copy of your police conduct or equivalent, (subject to acceptability by MDIA).

<input type="checkbox"/> Police Conduct in Appendix _____.
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E. General Information

1. **Do you have any information to disclose regarding a material issue or do you have any concerns about your ability to perform the relevant functions as identified by the MDIA?** Yes
 No

2. **Have you ever, in any jurisdiction, been dismissed or asked to resign and did resign from any profession, vocation, office or employment, or from any position of trust or fiduciary appointment, whether or not remunerated?** Yes
 No

3. **Have you or any entity which you are/ were associated with ever been (in any jurisdiction), refused registration, authorisation, membership, or your approval/ license been revoked, otherwise than on a voluntary basis?** Yes
 No

4. **In carrying out your duties, will you be acting on the directions or instructions of any other person?** Yes
 No

5. **Is there any further information of direct relevance for the MDIA to carry out its Fit and Proper test effectively?** Yes
 No

If you answered 'Yes' to any of the questions in this section, please provide details on a separate sheet.

F. Confirmations

1. **Are there any contractual impediments or restrictions through any previous occupation or employment, which preclude you in any way from taking up the position for which this questionnaire is being completed?** Yes
 No
2. **Have you at any time been found in breach of regulations or convicted of any offence, criminal or otherwise, by any Tribunal or court? If so, give full particulars of the forum which determined the breach, offence or conviction and/or full particulars of its decision, the offence and the penalty imposed and the date of conviction/decision.** Yes
 No

If you have answered 'Yes', on a separate sheet please provide the following details for each conviction:

- Court, Description of offence
- Amount of penalty
- Date

3. **Are you or any entity with which you are associated, the subject of any current criminal investigations and/ or proceedings?** Yes
 No
4. **Have you or any entity with which you were associated, been the subject of any civil proceedings or litigation?** Yes
 No
5. **Have you or in your capacity as director, controller, manager or qualifying shareholder:**
- 5.1 **ever been censured, reprimanded, disciplined or publicly criticised by any Court of Law, regulatory authority, officially appointed enquiry, University or other educational institution or professional body or trade association?** Yes
 No
- 5.2 **ever been the subject of a regulatory disciplinary measure or been refused or had revoked or restricted or suspended a licence or authorisation to carry on a business activity for which a specific licence or authorisation or other permission is required?** Yes
 No

- 5.3 **ever been found guilty of conducting or been investigated for possible conduct of any licensable activities without the necessary licence, authorisation or permits?** Yes
 No
- 5.4 **ever been the subject of an investigation (whether current or previous) by a governmental, professional or other regulatory body or have you resigned whilst under investigation?** Yes
 No
6. **Have you, had any application withdrawn that had been submitted to a regulatory or licensing authority?** Yes
 No
7. **Have you been dismissed from any office or employment or barred from entry to any profession or occupation?** Yes
 No
8. **Have you been adjudicated bankrupt by a Court or Tribunal?** Yes
 No
9. **Have you failed to satisfy any debt adjudged due and payable by you as a judgement debtor under an order of a Court or Tribunal?** Yes
 No
10. **Have you, or in your capacity as a director, controller, manager or qualifying shareholder been adjudged by a court liable for any fraud, forgery or other misconduct by you towards such a body or company or towards any members thereof?** Yes
 No
11. **Have you ever been asked to close a bank account or had a bank account closed by the bank?** Yes
 No

G. Declaration

To be completed and signed by the applicant

I certify that I have provided the MDIA with all the information as requested and that the information provided is complete and correct to the best of my knowledge and belief, and that I have personally re-checked this information. I undertake to promptly advise the Malta Digital Innovation Authority of any material change to the contents of this questionnaire.

Knowingly or recklessly giving the MDIA information which is false, or misleading may be a criminal offence.

Name of Applicant (in block capitals)

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Passport number or alternatively I.D Number

Place and date of Issue of Passport

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Date of submission

Signed

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Checklist

Confirm whether each item below has been included in the application:

<input type="checkbox"/> Yes <input type="checkbox"/> No	I have checked that all of the questions have been completed correctly.
<input type="checkbox"/> Yes <input type="checkbox"/> No	I have checked that any additional information has been securely attached and properly referenced in respect of any of the answers given.
<input type="checkbox"/> Yes <input type="checkbox"/> No	I have checked that the Declaration in Section G has been signed and dated.
<input type="checkbox"/> Yes <input type="checkbox"/> No	I have attached an original version of the police conduct certificate or equivalent certification (which should not be more than 6 months old) from the police authorities of the country of residence.
<input type="checkbox"/> Yes <input type="checkbox"/> No	I have attached copies of certificates evidencing qualifications attained / training undertaken.
<input type="checkbox"/> Yes <input type="checkbox"/> No	I have attached copies of my proof of Identity
<input type="checkbox"/> Yes <input type="checkbox"/> No	I have attached copies of my proof of Address

Signed: _____

Name: _____

Date: _____